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Approved For Release 2003/08/27 : CIA-RDP60-00594A000200030026-4

E06-3452

23 OCT 1956

MEMORANDUM FOR: Director of Security

SUBJECT: Junior Officer Trainee Brochure

1. The attached draft text of a Junior Officer Trainee brochure has been prepared by the Office of Training and the Office of Personnel. We propose that this brochure be distributed to University Consultants and College Placement Officers for the purpose of eliciting interest in CIA's Junior Officer Training Program among undergraduates and graduate students in colleges and universities throughout the country.

2. The increasing competition in recruitment of college graduates in recent years has increased our recruitment problem tremendously. We cannot attempt to match the amount spent by other employers on advertising, on brochures and other literature, on "orientation" trips to the employer's facility, and on the conduct of the actual recruitment activity. We must, however, be able to put into the hands of a potential candidate a document which will excite his interest and cause him to seek contact with the Agency. The attached draft should accomplish this aim.

3. The draft has not been coordinated within the Agency, nor has it been reviewed outside the Offices of Training and Personnel. Our purpose in forwarding it to you now is to obtain your informal comments in regard to publication of such a document. Once these comments have been received and revisions made, the necessary art work and design will begin. Upon completion of an acceptable proof, the document will be re-coordinated with your Office.

Signed

Harrison G. Reynolds
Director of Personnel

Attachment:
JOT Brochure

CONCUR:

Document No. 818
NO CHANGE in Class. ☐
CLASSIFIED ☒
Classified by on
Auth:
Date: 7/3/78 ☐

Director of Training

Date

Distribution:

Orig & 1 - Addressee
1 - OTR

1 - D/Pers
2 - PPD

OP/PPD/ ☐ mm (22 Oct 56) 25

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Revised brochure being
prepared by C/PPS.
Draft copy to DTR for PPS
11/16/56

24 OCT 1956

Orig w/attachment
to C/JOTP

Copy w/attachment
to C/PPS

For comment

Suspense 26 Oct 56

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